

## Information document: How can partner organisations submit topic proposals at the management level?

Anyone who wishes to raise topics at the management level is kindly invited to do so. It is important that the topics are actually relevant to this level. These topics are described in the document “PSC Relevance”, which you can find in the document centre on the weltwärts website. In addition to the management level, there is also the implementation level. This level covers everything to do with the implementation of the weltwärts programme, such as issues relating to dealings with individual volunteers, specific visa-related issues or questions regarding funding management. These matters should be clarified directly with the German partner organisation; they are not covered by the management level.

If a topic is relevant to the management level, it is dealt with by the Programme Steering Committee (PSC).

If, as a partner organisation, you wish to raise topics at the management level, there are several ways you can do so:

1. Via your partners in Germany: You can raise the topic with your partner organisation, discuss it with them and ask them to table it at the PSC meeting.
2. At partner conferences: PSC representatives attend these in person and can be approached at any time. In addition, a time slot is regularly scheduled for discussions between the partner organisations in attendance and the PSC representatives. The PSC representatives will take the topics addressed to the next PSC meeting.
3. Directly via the civil-society Partner Liaison Officer: the civil-society Partner Liaison Officer is a member of an association of German civil-society interest groups (IG) and has taken on this responsibility. At present, this is Lourens de Jong [lourens.de.jong@ventao.org](mailto:lourens.de.jong@ventao.org). You can contact him and ask him to raise your concern with the PSC. He will discuss the relevance of the topic to the management level with you and raise the matter with the PSC, provided it is relevant to the management level.

The previous rule requiring at least ten organisations to join together in order to raise an issue at the management level has been abolished.