

2022

Guideline for the Implementation of the weltwärts Development-Related Volunteer Service



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I. Preamble

With the weltwärts programme, the German Federal Ministry for Economic Cooperation and Development (BMZ) promotes a development-related volunteer service for young people. The volunteers work for at least six months in a local, non-profit project dedicated to education, health, climate and environmental protection, culture, sports or human rights. In addition to contributing to the project, the focus is on global learning¹ and exchange. weltwärts supports non-formal learning², while the volunteers live and collaborate with local people, embedded in an organised, educational framework.



weltwärts brings people from Germany, Asia, Africa, Latin America, Oceania and Eastern Europe (countries on the OECD's DAC list³) together, in order to learn and grow in the spirit of the United Nations' Agenda 2030.

The volunteers are motivated by weltwärts and empowered for a development-related social commitment that goes beyond the volunteer service. The participating organisations benefit from networking with former volunteers and from the transfer of experience and knowledge. This strengthens their partnerships.

To promote exchange on an equal footing, the South-North component was included in the weltwärts programme in 2013 to supplement the existing North-South component. Since then, young people from the weltwärts partner countries listed above have also been able to do volunteer service in Germany.

weltwärts is aimed at young people between the ages of 18 and 28 from Germany who have a high school or vocational qualification or a comparable personal aptitude and who would like to volunteer for at least six months, usually one year, in a country on the DAC list (North-South component); as well as at young people from a country on the DAC list who would like to do volunteer service in Germany (South-North component). For people with impairments or disabilities, the age limit is 35 years. To foster social inclusion, participation and diversity, the stakeholders involved in weltwärts are committed to

¹ For understanding the terms in the weltwärts joint operation: <https://www.weltwaerts.de/de/programmlinien-ueber-weltwaerts.html>

² weltwärts sees itself as a non-formal educational programme, in which learning processes take place primarily through the exchange, through living and collaborating with the people in the country of assignment.

³ List of the Development Assistance Committee of the Organization for Economic Development and Cooperation; partner countries of the official development cooperation of the German Federal Government

taking into account groups of people who have so far been poorly represented in the weltwärts programme and enabling them to participate. The weltwärts programme is supported as a joint operation by governmental and civil society organisations. Implementing organisations in Germany, their partners abroad and former volunteers are stakeholders who can participate in the design and further development of the programme. This applies to the implementation as well as to quality assurance and quality development. Thus the responsibility for the weltwärts programme is shared among partners.

The weltwärts programme is realised by the implementing organisations in Germany as sending organisations (North-South component) or as host organisations (South-North component), together with their international partners. The government funding from the BMZ is applied for at the weltwärts Coordination Unit at Engagement Global by the German implementing organisations. The implementing organisations are therefore recipients of funds from Engagement Global. As recipients of funds, they are responsible for the implementation of the programme and compliance with the funding conditions.

The BMZ, as the funding agency, is responsible for policy governance. It ensures that the weltwärts programme meets the requirements of the German parliament and the Federal Government. The BMZ has commissioned the weltwärts Coordination Unit at Engagement Global with the overall administration and coordination of the weltwärts programme.

II. Goals and impact

A. Volunteers

The weltwärts development-related volunteer service strengthens the personal, social and professional commitment of (former) volunteers for a social-ecological transformation within the meaning of the Agenda 2030.

In addition, as a non-formal education programme, the weltwärts programme makes a contribution to the acquisition of necessary knowledge and skills regarding the volunteers as well as their immediate environment to foster sustainable development as defined by Sustainable Development Goal (SDG) 4.7.

- weltwärts boosts young people's interest in working in professional fields serving the common interest or are related to development policy.
- By participating in the volunteer service, young people gain a broader understanding of global interrelationships.
- Participants are made aware of global imbalances and empowered to act in solidarity.
- weltwärts motivates young people to make a contribution to serving the common interest and the goals of the Agenda 2030.

weltwärts offers young people the opportunity to participate in a volunteer service, regardless of their financial means or educational qualifications. Inclusion-related additional needs are supported to facilitate participation for people with an impairment or disability. Reflection on the commitment before, during and after the volunteer service is an integral part of the service. The volunteers thus receive suggestions and stimuli for further development-related involvement. Cooperation with other development-related stakeholders is desired. This should result in closer networking between the different volunteer service formats, the stakeholders of development-related work at home and the initiatives of volunteer returnees from international services.

B. Environment of the volunteers

The personal environment of the volunteers should also be addressed for reflecting on development-related subjects.

- weltwärts boosts young people's interest in working in professional fields serving the common interest or are related to development policy.
- The personal environment gets an impression of the realities of life in the respective country of assignment of the volunteers.

- An awareness of global interdependencies arises in the volunteers' personal environment.
- The environment is motivated to support the volunteers in their commitment and to participate after their return.

C. Partnerships between stakeholders

Based on the SDG 17, weltwärts makes a contribution to the establishment and strengthening of partnerships among all parties involved in the programme for global, sustainable development. The aim is to create new and more stable partnerships between organisations implementing the volunteer programme. At the same time, the participating organisations are to be bolstered in the long term.

- The organisations increase their potential for joint action.
- Civil society organisations advance through mutual learning.
- The self-confidence of the organisations is strengthened.
- They gain credibility.

III. North-South component

A. Framework

1) Profile of the volunteer service

In the North-South component, volunteers perform their service full-time in places of assignment serving the common interest of host organisations in the Global South⁴. The assignment of volunteers within the framework of the North-South component is in principle possible in all countries on the DAC list. The countries of assignment must also fulfil the security-related requirements for the volunteer service. For this purpose, the security instructions and travel warnings of the German Foreign Office must be complied with. The countries of assignment must also be prepared to issue the residence permit required for the volunteer service and – if necessary – a work permit.

The places of assignment offer access to development-related issues. The assignment is both a time of education and an active, highly binding service. It includes extensive and qualified education and mentoring of at least 25 seminar days.

The duration of the assignment is a minimum of 6 and a maximum of 24 consecutive months. The volunteer service is aligned to a full-time job.

Based on an assignment duration of 12 months and a five-day week, at least 20 days off must be granted. If fewer or more volunteer months are completed, the vacation must be reduced or increased proportionately.

Familiarisation and training periods in the country of assignment shall be counted toward the period of service.

The sending organisations in Germany and the host organisations in countries of the Global South shall lay down the basic principles of their cooperation in written agreements and shall regulate all aspects that are important to the success of the volunteer service and the collaboration in a binding manner.

⁴ This term is often used to refer to the entirety of the so-called developing and emerging countries. In contrast to “Global North”, “Global South” refers less to a geographical location than to the economically, socially and politically disadvantaged position of countries and regions in a global system. The term replaces judgemental terms such as “developing countries”.

The sending organizations or the sending and host organisations conclude a written agreement with the individual volunteers that fulfils the requirements of the programme.

In cooperation with the host organisation, the sending organisation issues a certificate of completion to the volunteers upon their return as proof of their volunteer service.

2) Profile of the volunteers

At the time of leaving their country, volunteers must be at least 18 years old and no older than 28. Departure before reaching the age of 18 is not allowed. Young adults with impairments or disabilities may generally begin volunteer service until they reach the age of 35.

The North-South component is aimed at young adults who have

- German citizenship or an unlimited right of residence or an unlimited residence permit in Germany⁵;
- have a high school certificate or vocational qualification or be otherwise qualified;
- usually have basic knowledge of a language spoken in the host country;
- are open-minded, willing to learn, able to work on a team and interested in the living conditions in the countries of assignment;
- are willing to support and commit to projects of the host organisations in the countries of assignment on a full-time basis;
- pledge to participating in a professional and educational accompanying programme conducted by the sending organisation (and, if applicable, the host organisation); and
- are open to contributing actively their experience to society upon their return.

The volunteers participate – supported by their sending and host organisations – in the volunteer service on their own responsibility. They participate in preventive health care and take part in the obligatory medical examinations before their departure and after their return⁶. They observe and comply with security-related regulations and strive for appropriate conduct in the host country. They are prepared to provide their respective sending organisations with regular feedback on their volunteer service in an adequate form, to reflect on their learning experiences at the end of the service and to write a final report in the standardised form for the North-South component. Volunteers will be

⁵ citizenship of another EU member state is not the same as having an unlimited right of residence or residence permit in Germany.

⁶ For this purpose: Guideline for the Use and Accounting of Funds for the weltwärts Programme in its valid version.

informed in advance by their sending organisations about the requirements for the standardised final report.

After their return, the volunteers participate in surveys as part of the quality management in the weltwärts joint operation (for example, interviews with volunteers after their return).

weltwärts is open to all young adults who meet the above requirements. In this sense, the stakeholders involved are committed to enabling all young people who are interested in a volunteer service with a development-related focus to participate in the programme.



In terms of social inclusion, participation and diversity, the stakeholders involved in weltwärts are committed to taking into account groups of people who have so far been poorly represented in the weltwärts programme and enabling them to participate.

A repeated participation in the weltwärts development-related volunteer service is generally not possible.

3) Profile of the places of assignment and host organisations

As host organisations, the local partner organisations make an essential contribution to the success of the volunteer service. From the moment of the volunteers' arrival in the host country, they guarantee appropriate training, assignment and support. The host organisations are themselves places of assignment⁷ or act as a link to the places of assignment⁸ where the volunteers' assignments are located. The host organisations are basically sustained by structures in the country of assignment.

To ensure comprehensive support in addition to professional training and instructions, the individual volunteer is assigned an easily accessible mentor. This person should not be from the volunteer's immediate work area.

The host organisations also cooperate closely with the sending organisation – based on clear agreements and goals as well as a written contract.

⁷ A place of assignment is the project in which the volunteer is placed.

⁸ An assignment is understood as the specific placement of volunteers. Each weltwärts assignment must be registered with the weltwärts Coordination Unit and receives an individual identification number. A place of assignment can include several assignments (usually a maximum of two).

The host organisations are involved in the selection of the volunteers. The sending organisations in Germany and the host organisations in countries of the Global South agree on responsibilities and communication in the selection process. There are selection criteria that are agreed upon between the sending organisations and the host organisations and, if applicable, the places of assignment. Possible criteria for groups of people not yet well represented in the weltwärts programme are also taken into consideration.

In the case of emerging difficulties and emergencies, the host organisation together with the sending organisation will immediately make the necessary arrangements.

The place of assignment is suitable for a development learning service, whereby learning is primarily seen as non-formal learning. Learning processes take place primarily in the exchange, volunteers living and collaborating with the people in the country of assignment or among the volunteers themselves, embedded in an organised, educational framework. The place of assignment offers access to development-related issues and/or works with marginalised target groups in the field of development or SDG-related topics.

Taking into account the interests and needs of the host organisation and the place of assignment is crucial to the success of the volunteer service. At the same time, the place of assignment must be able to offer clearly defined tasks that justify the assignment of volunteers.

The concept of weltwärts volunteer service is neutral in terms of the labour market. The volunteers perform supporting, additional activities and do not replace full-time (skilled) workers. Gainful employment must not be replaced by volunteers. In particular, the number of volunteers at a place of assignment must be in proportion to the number of employees at the place of assignment. In order not to displace regular jobs and to ensure a global learning experience for weltwärts volunteers, no more than two volunteers should work at the same place of assignment as a rule.

The assignment must not structurally demand too little from volunteers or overtax them.

4) Profile of the sending organisations

As recipients of funds, the sending organisations bear the overall responsibility for the success of the volunteer service and for compliance with the funding conditions.

As implementing organisations, they connect the volunteers, the host organisations or local places of assignment and society in Germany. They work closely and in partnership with host organisations in countries of the Global South on the basis of clear agreements and goals.

For the assignment of volunteers within the framework of the North-South component, legal entities serving the common interest are permitted that

- have their registered office in the Federal Republic of Germany;
- are exclusively and directly used for tax-privileged purposes in the sense of Sections 51 to 68 of the German Fiscal Code (Abgabenordnung);
- are demonstrably capable, with respect to their expertise, personnel and organisation, of fulfilling their tasks and obligations in accordance with this Guideline in the long term and have sufficient funds of their own to implement the volunteer service;
- can present an overall pedagogical concept in accordance with the requirements of this Guideline and the catalogue of quality requirements;
- have been certified by an independent auditing body, approved for the weltwärts programme, at the latest before the departure of the third cohort of volunteers;
- actively participate in the quality management system for the weltwärts programme through membership in a quality association. The sending organisation must have joined a quality association⁹ no later than the time of departure of the first cohort of volunteers.

The auditing of the implementing organisation is carried out by the weltwärts Coordination Unit at Engagement Global as an agency commissioned by the BMZ on the basis of a written application, including the required evidence. Relevant updates regarding the above items must be submitted or can be requested from Engagement Global.

In addition to the general requirements for approval as a weltwärts implementing organisation, there are further criteria that must be met specifically for participation in the North-South component or South-North component. Permission to participate in the North-South component does not entitle to participate in the South-North component, and vice versa. Similarly, admission to participate in the weltwärts programme does not necessarily mean an entitlement to funding. However, sending organisations that are admitted to participate in the weltwärts programme can apply for funding for the North-South component and for programme accompanying measures on this basis.

⁹ All weltwärts recipients of funds are required to join an existing quality association or to establish a quality association with other weltwärts recipients of funds. The [quality associations](#) ensure the quality requirements of the programme and engage external inspection bodies for this purpose. They support the weltwärts organisations in quality development.

The tasks of the sending organisations include in particular:

- selecting the host organisations or the places of assignment in the host country;
- to inform and advise applicants, provide them with orientation, select them and prepare them for the volunteer service;
- to send volunteers and to mentor them continuously during their service;
- to provide travel expenses, accommodation, meals, pocket money and insurance for volunteers;
- to support actively volunteers in health care and with regard to mandatory health examinations (before departure and after return), including proof of health suitability for a weltwärts volunteer service;
- to support the volunteers in the organisational preparation of the stay abroad;
- to check and ensure the receipt of the residence permit required for the volunteer service (visa, work permit, if applicable) in a timely manner, while complying with the legal requirements of the host country;
- to provide appropriate concepts and structures for the safety of the volunteers and for crisis situations and to provide them with an immediate contact who can be reached at any time; and
- to ensure the comprehensive educational accompanying programme (see page 12 below).

The sending organisations comply with the agreed reporting obligations within the framework of the funding. The sending organisations enter into an agreement with their respective partner organisations in the Global South on the principles of funding¹⁰. They are able to present their funding transparently and publish the relevant data in their annual reports. The sending organisations also participate in statistical surveys, interviews or evaluations commissioned by Engagement Global, the BMZ or an agency commissioned by the BMZ in connection with the volunteer service.

¹⁰ See [Catalogue of quality requirements](#) 1 January 2021: “The basic principles of cooperation (e.g. responsibilities, roles, tasks, working methods, communication) are laid down in agreements between the implementing organisations and the partner organisations in countries of the Global South.”

Sending organisations must document their activities in the form of annual business and financial reports that are available to the public. Funding in the case of unfair or misleading public relations is excluded.

Suitable organisations that do not yet have experience with development-related and international volunteer services can qualify with an initially limited number of volunteers after a successful implementing organisation audit.



5) Education and mentoring

The sending organisations are responsible for education and mentoring, which takes place in the form of educational measures as well as in the exercise of a duty of care for the volunteers according to the tasks of the sending organisations mentioned under III A 4 (page 9 below).

For this purpose, the sending organisations provide evidence of a development-related concept for education and mentoring for the North-South component that has been coordinated with their partner organisations and implement it together with them. The education and mentoring concept comprises preparation and support during the period of service abroad as well as the follow-up.

Education and mentoring includes in particular the following topics, which should be adequately considered:

- aspects of content and methods directed toward global learning, the Global Goals for Sustainable Development (SDGs) and toward commitment support beyond the service among the volunteers;
- the explicit treatment of development-related issues in the educational activities: sustainable development (based on the SDGs), global interdependencies, (postcolonial/neocolonial) power structures, racism and personal responsibility for global challenges;
- practical issues related to the volunteer service, including introduction to the reality of life and work in the host country and to the respective foreign language (if necessary, through preparatory and accompanying language courses);

- information on the necessary and obligatory medical examination before departure and after return, on health protection and the general security situation in the host country as well as on existing emergency plans;
- information on prevention and intervention in case of experiences with sexualised violence and other acts of violence;
- addressing the general requirements and one's own role in the volunteer service with the aim of gaining a clear understanding of the assignment, the conditions at the local place of assignment and compliance with general rules of conduct (for example, on engaging in political activities);
- evaluating, processing and reflecting on experiences during the volunteer service;
- raising awareness for reporting that is sensitive to discrimination;
- actively supporting volunteers in sharing their experiences and with their (development-related) engagement after their return;
- the promotion of networking among current and between current and former volunteers as well as the networking of volunteers with organisations and initiatives active in development policy.

In total, the educational measures comprise at least 25 obligatory seminar days. Of these, at least twelve days are earmarked for orientation and preparation days, five intermediate seminar days and five days for return seminars. Three days can be used flexibly – if need be also in the form of attending development-related or specialist seminars or conferences up to six months after return. Of the twelve seminar days for orientation and preparation, at least seven seminar days must take place in Germany prior to departure. Language courses cannot be counted toward the obligatory seminar days.

The sending organisations guarantee the continuously appropriate quality of the seminar events by using pedagogical experts or persons qualified for this. The volunteers actively participate in shaping the content of seminar events.

The education and mentoring are structured as follows and include the following contents:

- **Preparation and introduction of the volunteers:** The preparation takes place in Germany and the country of assignment at the start of the volunteer assignment. During the preparation, the volunteers develop a clear understanding of the assignment as volunteers and the working and living conditions in the host country. In addition, at this point they already deal with global contexts.
- **Support during the volunteer service:** The seminars during the volunteer service enable participants to reflect on their experiences and the realities of life on site,

their cooperation at the assignment location and to deal with content-related and methodological aspects of global learning as well as the Global Goals for Sustainable Development (SDG). Furthermore, the topics named in the catalogue of quality requirements for the weltwärts programme are to be integrated into education and mentoring measures.

- **Final reflection at the end of the volunteer service:** This primarily includes reflection on the perspectives after returning to Germany. Starting points and ideas for future engagement can be formulated.
- **Follow-up after return:** The sending organisations actively support the volunteers after their return in developing perspectives to connect their experiences from the volunteer service with the reality of their lives in Germany; and point out opportunities for social and especially development-related involvement.

Peer-to-peer approach

Learning experiences, especially in terms of global learning and language acquisition, are to be fostered by networking future, current and former volunteers in the sending and host countries. In particular, this approach is intended to strengthen the exchange between North-South and South-North volunteers, thus offering further opportunities for engagement for returned volunteers.



B. Legal and financial terms

1) Funding

The North-South component is implemented according to applicable provisions of German funding legislation and administratively harmonised rules. The self-responsibility (ownership) of the sending organisations constitutes the basis of the procedure.

The expenses of the sending organizations for support, implementation and foreign health insurance (financing plan item 1) as well as quality (financing plan item 2) are eligible for funding within the framework of a proportional financing of a maximum of 75 percent. The BMZ funding earmarked for financing plan items 1 and 2 is limited to a maximum funding rate that is calculated on the basis of the number of planned volunteer

months when the application is submitted¹¹. Additional expenses will be borne by the sending organisations from their own financial resources.

As part of the expenses for implementation, in addition to the directly attributable expenses, support of the hosting partner organisations in the countries of the Global South, which is related to the weltwärts volunteer service, as well as appropriate general administrative expenses according to the definition of the flat rate for material administrative expenses (PSVA) are eligible for funding¹².

The additional expenses of the sending organisation for

- health care, including mandatory medical examinations prior to departure and upon return;
- specific and necessary vaccinations recommended by the Robert Koch Institute and the German Foreign Office for the respective host country for long-term stays and not covered by the volunteers' insurance;
- preventive treatment and consultation; as well as
- necessary additional expenses to ensure social participation (especially of volunteers with impairments or disabilities)

shall be allocated to financing plan item 3. These expenses, if not already covered by other public or private funds (e.g. social insurers, private insurance, etc.), are eligible for up to 100 percent funding from BMZ funds upon application.

¹¹ The respective funding rate can be found in Appendix I to this guideline as well as in the “Guideline for the Use and Accounting of Funds for the weltwärts Programme” in the currently valid version.

¹² The definition of the PSVA can be found in the “Guideline for the Use and Accounting of Funds for the weltwärts Programme” in the currently valid version.

Expenses for implementation and quality work (financing plan items 1 and 2) and expenses attributable to financing plan item 3 are not eligible for matching funds.

Own resources

The sending organisation must make a contribution of at least 25 percent of the eligible expenses for financing plan items 1 and 2 to the overall financing. This contribution can be financed by third-party funds, provided that they are not federal funds. The third-party funds must already be reported accordingly in the application for funding.



Volunteer assignments that are already funded as part of other volunteer services are not eligible for BMZ funding. The sending organisations will provide transparency on request. There will be a regular review by Engagement Global.

2) Benefits and insurance coverage for volunteers

Volunteers receive an appropriate allowance from the sending organisations, usually EUR 100 per month, and reimbursement of travel expenses (international travel expenses, travel expenses to seminars and, if applicable, service-related travel expenses in the host country). Furthermore, the sending organisation will provide accommodation and meals for the volunteers.

The assumption of visa costs and travel costs to selection seminars is optional for the sending organisations. The costs are generally eligible for funding.

The sending organisations do not charge any placement fees or expense allowances.

The sending organisations are obligated to insure the volunteers for the duration of their volunteer service abroad. The insurance coverage includes at a minimum health insurance abroad, accident insurance, including disability and death, liability insurance and repatriation insurance.

Volunteers are responsible for maintaining health and long-term care insurance coverage in Germany. The responsible implementing organisations will inform the volunteers about the insurance situation until an agreement is concluded and will support the volunteers in taking care of appropriate coverage in Germany in due time.

Volunteers are statutorily insured against accidents free of charge within the framework of the North-South component of weltwärts¹³.

3) Contribution of the volunteers

An appropriate commitment of the volunteers to their volunteer service makes pedagogical sense and is explicitly desired. Thus the sending organisations expect that the volunteers support them or the partner organisation – after the selection has been made – as early as in the preparation phase for the volunteer service financially and in the form of informational work. This can be done, for example, through information events in schools, Christmas market booths or through fundraising groups, which can be developed voluntarily.

Contributing donations must expressly not be a condition for participation in the volunteer service. The selection and participation of volunteers is based solely on the personal requirements of the interested young people and is not allowed to be made dependent on the contributed amount from fundraising. This must be explained and clearly communicated by the sending organisations to the volunteers.

4) Administrative handling of the funding programme

The funding programme is handled by the weltwärts Coordination Unit located at Engagement Global. The sending organisations or their associations submit an application for the granting of federal funds for North-South assignments in accordance with the deadlines published by Engagement Global.

Engagement Global concludes private-law contracts with the sending organisations for the assignment of volunteers, in which Engagement Global passes on, among other things, the application of the General Auxiliary Conditions for Funding for Project Funding as well as the General Administrative Regulations on Sections 23 and 44 of the Federal Budget Code, to which Engagement Global is obligated with respect to the BMZ.

Sending organisations that do not comply with the standards and criteria set out in this guideline will be excluded from funding. Violations of the guideline, non-compliance with the funding conditions according to the contractual agreement between Engagement Global and the sending organisation or an association of sending organisations as well as the procedures outlined in the “Guideline for the Use and Accounting of Funds for the

¹³ For more information and the brochure of the Federal and Railway Accident Insurance, see [here](#).

weltwärts Programme” can result in demands for repayment or withdrawal of the funding as well as the loss of the eligibility to apply as a sending organisation.

Cooperation and associations between the individual sending organisations are welcome. They must be presented transparently in the application and in the reporting. In case of cooperative projects between sending organisations, which have successfully passed the implementing organisation audit, with other organisations for the execution of partial tasks, the overall responsibility for the implementation of the volunteer service in accordance with the guidelines always remains with the sending organisation approved for the weltwärts programme.

Engagement Global, BMZ and the Federal Audit Office and auditors commissioned by them may at any time audit the status and results of the implementation of the measures funded by the weltwärts programme as well as the proper use of the funding. The sending organisation must keep available the documents necessary for the audit, present them upon request and be available for further information.

IV. South-North Component

A. Framework

1) Profile of the volunteer service

In the weltwärts South-North component, volunteers perform their service full-time in places of assignment serving the common interest or directly in the host organisations in Germany. Hosting within the framework of the South-North component is in principle possible for volunteers from all countries of the DAC list.

For the volunteers, participation in the South-North component is both a time of education and active binding service. It includes extensive and qualified education and mentoring of at least 25 seminar days.

It must be ensured that volunteers can obtain the residence permits required for the volunteer service and – if necessary – a work permit for the Federal Republic of Germany.

The assignment duration in the South-North component is at least six months. An assignment duration of up to 18 months, in justified exceptional cases also up to 24 months, is possible. A minimum duration of twelve months is recommended so that the volunteers can settle in well both socially and with the language in Germany and at their place of assignment and reflect on issues related to development policy.

The South-North component is implemented in cooperation with the Federal Volunteer Service (BFD). The volunteers therefore sign a BFD agreement to participate in the South-North component, with the Federal Republic of Germany, represented by the Office of Family Affairs and Civil Society Functions (BAFzA), as the second contracting party. Furthermore, the host organisation concludes a written additional agreement with the volunteers, which regulates all important aspects for the success of the volunteer service and for the collaboration in a binding manner.

2) Cooperation with the Federal Volunteer Service (BFD)

The South-North component is implemented in cooperation with the BFD and the Ministry for Family Affairs, Senior Citizens, Women and Youth (BMFSFJ). For this purpose, Engagement Global acts as the central office for the Federal Volunteer Service¹⁴. The respective places of assignment for the South-North component are allocated to this central office.

For the implementation of the South-North component, both this guideline and the Federal Volunteer Service Act (BFDG), including the recognition guidelines and the guidelines for education and mentoring as well as other framework documents are applied.

The South-North component is financed by the BMZ. Within the framework of the South-North component, no expenses within the meaning of Section 17 of the BFDG can be claimed from the BAFzA. These costs are covered by the BMZ.

3) Profile of the volunteers

The South-North component in the weltwärts programme is open to a broad circle of young adults from countries of the Global South in terms of social participation (see IV.A.1.). The following requirements must be observed:

- In principle, volunteers are 18 to 28 years old at the time of departure. In certain individual cases, participation after the age of 29 is possible. People with a disability or impairment can participate up to the age of 35.

¹⁴ Pursuant to Section 7 (1) of the Federal Volunteer Service Act (BFDG), central offices are responsible for ensuring that their associated implementing organisations and places of assignment properly cooperate in the implementation of the Federal Volunteer Service. In the South-North component of the weltwärts programme, Engagement Global assumes this task.

- Volunteers have the citizenship of a country on the DAC list. Participation with dual citizenship is possible if the individual is based in the country of the sending partner organisation in the Global South.
- Volunteers have school/educational or professional qualification or other eligibility.
- Volunteers are willing to learn the German language prior to leaving their country and upon arriving in Germany, unless they already have basic German language skills. Language acquisition is essential for the success of the volunteer service. However, a comprehensive knowledge of the German language is not a condition for participation. Language courses are an integral part of the service.
- Volunteers participate – supported by their sending and host organisations – in the volunteer service on their own responsibility and actively participate in ensuring adequate health care, compliance with safety-related requirements and appropriate conduct in Germany.
- Volunteers are open to volunteer service within the framework of non-formal learning. They are willing to learn, interested in global and development-related issues and would like to support a suitable place of assignment in its work.
- They take advantage of all elements of professional as well as education and mentoring events.
- After returning to their country of origin, they become involved in civil society, pass on their experience and contribute their commitment to society.
- They are willing to give their respective host organisations regular feedback on their service in an appropriate form and participate in surveys after their return as part of the quality management in the weltwärts joint operation (for example, interviews of volunteers after their return).
- It is desirable that the volunteers have already been involved in the country of origin within the sending partner organisation or other civil society organisations.



In terms of social inclusion, participation and diversity, the stakeholders involved in weltwärts are committed to taking into account groups of people who have so far been poorly represented in the weltwärts programme and enabling them to participate.

A repeated participation in the weltwärts development-related volunteer service is generally not possible.

4) Profile of the host organisations in Germany

For the hosting of international volunteers in Germany within the weltwärts programme, tax-privileged organisations serving the common interest according to paragraphs 51 to

68 of the German Fiscal Code (Abgabenordnung) with development-related experience and business headquarters in Germany as well as associations of former weltwärts volunteers can qualify. For approval as a host organisation in the weltwärts programme, an audit of the implementing organisation must be successfully completed in the weltwärts Coordination Unit at Engagement Global.

In addition to the general requirements for approval as a weltwärts implementing organisation, there are further criteria that must be met specifically for participation in the North-South component or South-North component. If a host organisation has already been successfully audited by Engagement Global within the framework of the North-South component, only the parts specific to it are required for the South-North component. Approval for the South-North component does not entitle the applicant to participate in the North-South component, and vice versa. Similarly, admission to participate in the weltwärts programme does not necessarily mean an entitlement to funding. However, host organisations that are admitted to participate in the weltwärts programme can apply for funding for the South-North component and for programme accompanying measures on this basis.

If a host organisation has already been successfully audited by Engagement Global within the framework of the North-South component, only the parts specific to it are required for the South-North component.

Host organisations that have not yet hosted volunteers are granted a transitional certification period of two years. At the latest before the third cohort of volunteers enters Germany, the organisations must be certified by an independent auditing body, approved for the weltwärts volunteer service.

All host organisations are obligated to participate actively in the quality management system for the weltwärts volunteer service through their membership in a quality association. The host organisations must have joined a quality association by the time of submitting the application for the implementing organisation audit.

The host organisations bear the overall organisational responsibility for the success of the volunteer service in Germany and work at the interface of sending partners in the Global South, places of assignment and volunteers.

In the South-North component of the weltwärts programme, unlike in the Federal Volunteer Service (BFD), where places of assignment can be direct contractual partners of the Federal Ministry for Family Affairs, Senior Citizens, Women and Youth (BMFSFJ), host organisations are contractual partners of Engagement Global and recipients of funds from the BMZ.

The tasks of the German host organisations include:

- the coordination with the sending partners in the Global South and support in setting up structures to fulfill the agreed tasks;
- the selection and support of the places of assignment: The host organisation ensures the technical training, the guidance and the development-related support (for example, counseling, training as well as networking with other places of assignment); it mediates in case of conflict. Furthermore, the host organisation is in regular contact with the places of assignment, which also includes visits to the places of assignment;
- the appropriate preparation and support of possible host families or other people in the living environment of the volunteers;
- Ensuring appropriate conditions for the volunteers in terms of accommodation, pocket money, insurance, food, language course, transport and visa/residence permit. The pocket money is intended to enable appropriate participation in social life in Germany. It is not allowed to exceed six percent of the contribution assessment ceiling applicable in the general pension insurance¹⁵.
- the individual counseling as well as education and mentoring of the volunteers.
- the support of volunteers in building up a social network outside the place of assignment.
- the integration of former weltwärts volunteers.
- the planning, organisation and implementation of the seminar work in Germany.
- the provision of appropriate concepts and structures for the safety of the volunteers and for crisis situations.
- consideration of the potentials and experiences of the volunteers in the search for suitable places of assignment and work areas.

For the implementation of the tasks delegated to them, the host organisations can make use of the support of the respective quality association to which they are affiliated.

The host organisations also cooperate closely with the sending partner in the Global South – based on clear agreements and goals as well as a written contract. They create transparency and planning security with regard to the principles of funding. Together with the sending partner organisation, they are responsible for the selection of volunteers. In

¹⁵ The applicable contribution assessment ceiling in pension insurance is regulated annually by the Social Security Calculation Scale. BAFzA and the central offices regularly communicate the information required for the Federal Volunteer Service.

the case of emerging difficulties and emergencies, they together with the partner sending organisation will immediately make the necessary arrangements.

5) Profile of the sending partners in the Global South

The sending partners in the Global South make an important contribution to the implementation of the South-North component in the weltwärts programme. Their central role in the Global South contributes significantly to the strengthening of the partnership and the realisation of an equal exchange. They have entered into a written agreement on the basic principles of cooperation with one or more host organisations in Germany, which governs, for example, responsibilities, roles, tasks, working methods and communication. In addition, the principles of funding are also defined in the agreement, which provide transparency and planning security for the cooperation partners. In addition, the preparation and follow-up of the volunteers must be guaranteed. This takes place within the framework of a seminar or an orientation period lasting several days.

Tasks of the sending partner organisations in the Global South are in particular:

- the public relations work to make the programme known within the target group without discrimination;
- the selection of volunteers. Interested persons of all genders are considered equally;
- the implementation of the educational preparation and follow-up;
- supporting the volunteers in reflecting on their experience and supporting them in their return engagement;
- supporting the volunteers and assisting them with administrative tasks, such as visa applications;
- in case of emerging difficulties and emergencies, making the necessary arrangements immediately together with the host organisation in Germany or to try to find appropriate solutions with the volunteers.

The sending partner organisations fulfill their tasks in close coordination with the coordinating host organisations in Germany. Tasks that a sending partner organisation is not yet able to fulfill can be temporarily transferred to the host organisations in Germany¹⁶.

6) Profile of the places of assignment in Germany

The volunteers are deployed full-time in institutions serving the common interest¹⁷ in Germany. Institutions from the cultural, social and educational field, the area of

¹⁶ In this case, a binding step-by-step plan must be submitted showing how the sending partner organisation will take on more tasks in the areas of preparation and follow-up as well as return engagement.

¹⁷ See Item 2.3 in the [Guidelines for the Implementation of the Federal Volunteer Service](#).

environmental protection and nature conservation, sports and especially global learning can be considered as places of assignment sites.

The volunteers are fully integrated in the respective organisations. Familiarisation and training periods shall be counted toward work times. Learning the language is of particular importance and can take place continually and systematically over several consecutive months, if required. The assignment is primarily seen as a non-formal education programme and as education time and at the same time as a binding commitment. The place of assignment must have an express need for temporary volunteer work with clearly defined goals and time frames. The place of assignment ensures appropriate familiarisation, work and professional support of the volunteers.

The willingness of the place of assignment to recognise and support the special features of a weltwärts volunteer service in Germany is crucial for the South-North component to succeed. The place of assignment must be open to self-reflection; there must be a readiness to learn and awareness of the special challenges and needs of international volunteers. To enhance their skills in supporting the volunteers, the places of assignment work closely with the host organisation that facilitates and accompanies an exchange of experience among the places of assignment.

A prerequisite for the deployment of volunteers is that the places of assignment be recognised by the BAFzA in the Federal Volunteer Service, according to Section 6 of the Act on the Federal Volunteer Service (BFDG). The application for recognition as a place of assignment must be submitted to Engagement Global and will be forwarded to the BAFzA after a preliminary check.

The places of assignment each offer access to development-related issues. For example, the places of assignment work with disadvantaged target groups; are active in the area of ecological sustainability; are committed to achieving the Agenda 2030 and the goals for sustainable development or are explicitly dealing with development-related topics in other ways.

Gainful employment must not be replaced by volunteers. In particular, the number of volunteers at a place of assignment must be in proportion to the number of employees at the place of assignment. In order not to displace regular gainful employment and to ensure a concentrated learning experience for weltwärts volunteers, no more than two

weltwärts volunteers should work at the same place of assignment. The assignment must not structurally demand too little from volunteers or overtax¹⁸ them.

The “Guidelines for the Implementation of the Federal Volunteer Service” (BFD recognition guidelines) must be complied with.

B. Education and mentoring

The quality of education and mentoring is ensured jointly by the sending partner organisations in the Global South and the host organisations in Germany. For this purpose, the host organisations provide evidence of a development-related concept for education and mentoring in the weltwärts volunteer service that has been prepared and coordinated with their sending partner organisations and implement it together with them.

The “General Guideline for Education and Mentoring in the Federal Volunteer Service“ must be observed.

Education and mentoring in the South-North component includes:

- information and consultancy of interested parties and applicants;
- selection of the volunteers;
- support and advice on questions of right of residence and administrative matters of staying abroad;
- support in language preparation;
- seminar and education work;
- individual support;
- cooperation with the places of assignment and people or groups of people, e.g. host families.

Technical and educational support is provided by educators or suitably qualified persons. Especially if the number of volunteers is low, education and mentoring can be based on cooperative projects between different sending partner organisations in the Global South or various host organisations in Germany.

¹⁸ A place of assignment is the project in which the volunteer is placed. Each place of assignment must be registered with the BAFzA and be given a unique identification number. An assignment is understood as the specific placement of volunteers. A place of assignment can include several assignments (usually a maximum of two weltwärts volunteers).

1) Accompanying weltwärts seminars

The seminars should focus on development-related topics in the context of global learning. For the South-North component, seminar and education work includes at least 25 days in Germany plus preparation and follow-up in the respective country of origin. Within the framework of the BFD, only seminar days during the service time in Germany can be recognised under the applicable law. Accompanying language courses or at least six-hour further training courses offered by the host organisations or the places of assignment can be counted. When drawing up the education and mentoring concept for the implementation of the South-North component, all aspects of education and mentoring in both in the countries of origin and in Germany must be taken into account.

The education and mentoring are structured as follows and include the following contents:

- **Preparation and introduction of the volunteers:** The preparation takes place in the country of origin and in Germany at the start of the volunteer assignment. As part of the preparation, the volunteers develop a clear understanding of the assignment as volunteers and the working and living conditions in Germany. In addition, at this point they already deal with global contexts.
- **Support during the volunteer service:** The seminars during the volunteer service allow participants to reflect on their experience and the realities of life in Germany. They reflect on their involvement at the place of assignment and deal with content and methodological aspects of global learning as well as the Global Goals for Sustainable Development (SDGs). Furthermore, the topics named in the catalogue of quality requirements¹⁹ for the weltwärts programme are to be integrated into the education and mentoring, explicitly: principles of health care and safety, prevention and intervention in the event of sexual violence as well as power structures and how to deal with and confront racism.
- **Final reflection at the end of the volunteer service:** This includes preparation for the return to the country of origin and reflection on the perspectives for the time after return.
- **Follow-up:** The sending partner organisations in the Global South actively support the volunteers after their return in developing perspectives to connect their experiences from the volunteer service with their lived experiences in the country of origin; and point out opportunities for social and especially development-related engagement. The volunteer service is only complete with the follow-up after return.

¹⁹ See [here](#)

- **Contact structures for volunteers:** Individual support is provided by permanent contact persons of the sending partner organisations in the Global South, the host organisation in Germany as well as by mentors appointed by the host organisation or the place of assignment in the host country.

Peer-to-peer approach

Learning experiences, especially in terms of global learning and language acquisition, are to be fostered by networking future, current and former volunteers in the sending and host countries. In particular, this approach is intended to strengthen the exchange between North-South and South-North volunteers, thus offering further opportunities for engagement for returned volunteers.



2) Political education seminar offered by the Office of Family and Civil Society Functions (BAFzA)

5 of the prescribed 25 seminar days in Germany must be about “political education”; they are prescribed within the framework of the law on the Federal Volunteer Service (BFD). These seminar days must be completed at the BFD training centres of the BAFzA²⁰. The costs for travel to and from the BAFzA seminars on political education shall be reimbursed separately to the recipients of the funding outside the on-lending agreement.

C. Legal and financial terms

1) Funding

The funding programme is implemented according to applicable provisions of German funding legislation and administratively harmonised rules. The basis of the procedure is the self-responsibility (ownership) of the host organisations.

The expenses of the host organisations for support, implementation and foreign health (financing plan item 1) as well as quality (financing plan item 2) are eligible for funding within the framework of a share financing of a maximum of 75 percent. The maximum funding amount and the breakdown of the financing plan items can be found in Appendix I of this guideline.

²⁰ (<https://www.bundesfreiwilligendienst.de/bildungszentren.html>)

In addition to directly assignable expenses, service-related support of the sending partner organisations in the Global South as well as appropriate administrative expenses of the host organisations in Germany are eligible for funding. The host organisation as funding recipient is entitled to make payments to the respective sending partner organisation in the Global South, to the extent that invoices are available and the sending partner organisation renders services within the framework of the weltwärts programme.

Additional expenses are borne by the host organisations from their own financial resources.

In justified cases, additional requirements for guaranteeing social participation (e.g. for volunteers with a disability or impairment) can be covered upon application, supplementing the regular funding for the hosting of volunteers. An additional requirement is eligible for funding that emerges in direct connection with the volunteer service. Expenses for additional requirements are 100 percent funded upon application from BMZ funds, unless they are borne by other bodies (e.g. health insurance)²¹.

Volunteer placements that are already funded within the scope of other volunteer services are not eligible for Engagement Global funding. The host organisation shall establish transparency in this respect.

More information

Details about funding and settlement can be found in the “Guideline for the Use and Accounting of Funds for the weltwärts Programme” as amended from time to time.



2) Own funds, third-party services and place of assignment allocation

The host organisation must make a contribution from its own resources of at least 25 percent for the expenses in financing plan items 1 and 2.

²¹ If volunteers receive money, services or benefits for social security and participation (e.g. under SGB [German Social Security Code] IX, SGB XI or SGBXII), they must be indicated in the report on expenditures, so Engagement Global can check to what extent the additional requirement is eligible for funding. A possible claim to these benefits will be checked by the competent authority. Double funding is not allowed. For more information on additional requirements, see Appendix 2, Item 2.

Own contributions can be from own funds or third-party-funds, provided they are not federal funds. Third-party funds must be shown in the application for federal funding of South-North hostings.

The participation of places of assignment can be used as third-party funds (so-called place of assignment allocation). The host organisation and the place of assignment enter into an agreement on this. In the absence of such an agreement, the recipient of funding must come up with the remaining part of the funding. If the third-party funds exceed 25 percent of the total expenses eligible for funding in financing plan items 1 and 2, the financing ratio must be adjusted accordingly.

3) **Benefits and insurance coverage for volunteers**

- **Visa:** The volunteers will be assisted by the organizations involved with the application for a visa for their volunteer service.
- **Preventive health care:** The vaccinations recommended and/or mandatory for Germany are eligible for funding within the South-North component, unless expenses are reimbursed by the statutory or a private health insurance in Germany or in the country of origin.
- **Insurance:** The expenses for statutory social security as well as other insurance policies eligible for funding, e.g. private liability or accident insurance or company liability insurance, can be settled. Statutory social insurance includes health insurance, long-term care insurance, pension insurance, statutory accident insurance and unemployment insurance.
- **Holiday:** A reasonable holiday must be granted. It is governed by the statutory provisions but encompasses at least 20 days free of work, given a five-day week and a duration of the service of 12 months. If fewer or more service months are completed, the vacation must be reduced or increased proportionately. Familiarisation and training periods in Germany shall be counted toward the period of service.
- **weltwärts certificate and BAFzA service time certificate:** The host organisation ensures that volunteers receive a certificate after the end of the volunteer service and that the place of assignment or the host organisation itself issues a certificate of service time for the BFD and sends it to the BAFzA.
- **Placement fees:** Host organisations do not charge any placement fees or expense allowance.

4) Administrative handling

The funding programme is handled by the weltwärts Coordination Unit at Engagement Global. For this, the host organisations or their associations submit an application for federal funding of South-North hostings within the deadlines published by Engagements Global.

Engagement Global concludes private-law contracts with the host organisations on the granting of federal funding for the hosting of volunteers, in which Engagement Global passes on, among other things, the application of the General Auxiliary Conditions for Funding for Project Funding as well as the General Administrative Regulations on Sections 23 and 44 of the Federal Budget Code, to which Engagement Global is obligated with respect to the BMZ.

Host organisations that do not comply with the standards and criteria set out in this guideline will be excluded from funding. Violations of the guideline, non-compliance with the funding conditions according to the contractual agreement between Engagement Global and the host organisation or an association of host organisations as well as the procedures outlined in the “Guideline for the Use and Accounting of Funds for the weltwärts Programme” can result in demands for repayment or withdrawal of the funding as well as the loss of the eligibility to apply as a host organisation.

Cooperation and associations between individual host organisations are welcome. They must be presented transparently in the application and in the reporting. In case of cooperative projects between host organisations, which have successfully passed the implementing organisation audit, with other organisations for the execution of partial tasks, the overall responsibility for the implementation of the volunteer service in accordance with the funding guidelines always remains with the host organisation approved for the weltwärts programme.

Engagement Global, BMZ and the Federal Audit Office and auditors commissioned by them may at any time audit the status and results of the implementation of the measures funded by the weltwärts programme as well as the proper use of the funding. The host organisation must keep available the documents necessary for the audit, present them upon request and be available for further information.

Tasks of Engagement Global as the central office in the Federal Volunteer Service

The following tasks were assigned to Engagement Global as the central office in the Federal Volunteer Service by the BAFzA according to Section 16 of the Federal Volunteer Service Act (BFDG):

- management of the BFD quota for the South-North component in the weltwärts programme;
- forwarding the BMZ funds for the funding of the hosting of international volunteers in Germany;
- preliminary checking and forwarding of programme-relevant documents within the framework of the BFD to the BAFzA;
- general consultation of host organisations on programme implementation.

Engagement Global is entitled to delegate the above-mentioned tasks to the host organisations, if needed.

V. Final provisions

This updated “Guideline for the Implementation of the weltwärts Development-Related Volunteer Service” shall enter into force on 21 June 2022 and replace the existing “Guideline for the Implementation of the weltwärts Development Volunteer Service”, dated 1 January 2016, as well as the “Concept of the ‘South-North Component’”, which is an integral part of the document “Concept and Information on the Cooperation with the BFD” in the version of 1 January 2020.

The provisions of the version of the guideline that was applicable at the time of the conclusion of the contracts shall continue to apply to on-lending agreements that were concluded prior to this version of the guideline entering into force.

VI. Appendices

Appendix 1: References (not part of the guideline)

The following documents on the funding programme are referred to in the guideline:

- DAC list of developing countries and territories
- Guideline for the Use and Accounting of Funds for the weltwärts Programme
- Catalogue of quality requirements in the weltwärts programme
- Concept for the promotion of accompanying measures in the weltwärts programme
- Law on the Federal Volunteer Service
- General guideline for education and mentoring in the Federal Volunteer Service
- Guidelines for the Implementation of the Federal Volunteer Service (BFD recognition guidelines)

These documents can be obtained from ENGAGEMENT GLOBAL or from the website www.weltwaerts.de in the current version.

Appendix 2: Amount of funding

The funding programme is implemented according to applicable provisions of German funding legislation and administratively harmonised rules. The basis of the procedure is the self-responsibility (ownership) of the implementing organisations in Germany.

1. North-South component of the weltwärts programme

In financing plan items 1 and 2, the proportional funding of the BMZ is limited to a maximum of 75% of the expenses eligible for funding. Funding from BMZ funds amounts to a maximum of EUR 652.00 per person and month of volunteer service for financing plan item 1 (support, implementation and health insurance abroad).

The maximum funding from BMZ funds for financing plan item 2 (quality work) is calculated on the basis of the total of volunteer months:

for months 1 - 12	for months 13 - 300	for months 301 - 1200	From month 1201
max. €30 per volunteer month	max. €17.50 per volunteer month	max. €5 per volunteer month	max. €3 per volunteer month

In financing plan item 3, the proportional funding by the BMZ is up to 100% of the eligible additional and subsidiary expenses of the sending organisation for

- health care, including mandatory medical examinations prior to departure and upon return;
- specific and necessary vaccinations recommended by the Robert Koch Institute and the Federal Foreign Office for the respective host country for long-term stays;
- preventive treatment and consultation; as well as
- necessary additional expenses to ensure social participation (in particular by volunteers with impairments or disabilities).

All expenses must be itemised and documented as part of the report on expenditures.

The weltwärts programme defines the scope and reimbursement for expenses for health care. Within this framework, corresponding expenses, including mandatory medical examinations before departure and after return, can be settled.

Necessary additional expenses to ensure social participation (in particular by volunteers with impairments or disabilities) that go beyond the average expenditure per month of volunteer service can be applied for in advance of the planned sending to supplement the regular funding.

Additional expenses to cover additional requirements are eligible for funding that are incurred in the context of the volunteer service and for which the sending organisation cannot provide additional own resources. Claims to money, services or benefits for social security and participation obtained in Germany on a regular basis under SGB [German Social Security Code] IX, SGB XI or SGBXII cannot be replaced by funds from the weltwärts programme for the time of the volunteer service.

Details about the funding of necessary additional expenses to ensure social participation and their settlement can be found in the “Guideline for the Use and Accounting of Funds for the weltwärts Programme” in the currently valid version.

2. South-North component of the weltwärts programme

The expenses of the host organisation for hosting are eligible as part of a proportional financing of a maximum of 75% in financing plan items 1 (support, implementation, costs for insurance and health) and 2 (quality).

For the hosting of volunteers within the scope of the South-North component, funding in the amount of a maximum of EUR 1,126.00 per volunteer month is stipulated in financing plan item 1.

Additional funding for quality work in financing plan item 2 is based on the number of months of the volunteer service:

for months 1 - 12	for months 13 - 300	for months 301 - 1200	From month 1201
max. €30 per volunteer month	max. €17.50 per volunteer month	max. €5 per volunteer month	max. €3 per volunteer month

In addition to directly assignable expenses, support that is related to the weltwärts volunteer service of the sending partner organisations on site as well as appropriate administrative expenses of the host organisations are eligible for funding.

Necessary additional expenses to ensure social participation (in particular by volunteers with impairments or disabilities) that go beyond the average expenditure per month of volunteer service can be applied for in advance of the planned hosting to supplement the regular funding.

Additional expenses to cover additional requirements are eligible for funding that are incurred in the context of the volunteer service and for which the host organisation cannot provide additional own resources. Claims to money, services or benefits for social

security and participation obtained in Germany on a regular basis under SGB [German Social Security Code] IX, SGB XI or SGBXII cannot be replaced by funds from the weltwärts programme for the time of the volunteer service.

Details about the funding of necessary additional expenses to ensure social participation and their settlement can be found in the “Guideline for the Use and Accounting of Funds for the weltwärts Programme” in the currently valid version.

VII. Legal details

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