VIA e.V.

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**Registration form for the weltwärts- Partner- Conference 2018**

**Lomé, Togo - 21st to 25th October 2018**

Name of your organization:

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Country:

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Postal address:

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Phone number for the purpose of this conference:

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Email-address for the purpose of this conference:

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Homepage (if available):

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Name of your German partner organization:

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Name of the person representing your organization at the conference:

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Sex of the person representing your organization at the conference:

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Date of birth of the person representing your organization at the conference:

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Passport number of the person representing your organization at the conference:

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Function of the person representing your organization at the conference (mentor, trainer, staff, working in certain field) related to weltwärts:

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Please give a short description of your organization:

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Please describe your experience with international volunteers (since when are you receiving volunteers? Numbers of volunteers? Which field of activity? Are you receiving volunteers from Germany this year?) :

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Please describe your expectations and goals regarding the conference:

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What would be important topics of interest for you?/ What questions would you like to work on?

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Do you want to contribute a workshop/ presentation/ etc. to thee conference yourself? If yes, please describe the content, methods and target group of your contribution:

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Have you already participated at a partner conference? Where? When?

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Do you need a translation into English at the conference?

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Do you have to apply for a visa for your stay in Togo?

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Do you plan to stay more days in Togo before or after the official program of the conference (21.- 25.10.2018) ? If yes, how long would you like to stay? **Please note, that costs for food and lodging are only covered for the official duration of the conference.**

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Do you need special diet (vegetarian, without porc, etc.)?

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Any other remarks?

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Date, place:

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After answering every question, please send this form back to us as well as to your German partner.

Our email- address: conferencetogo@via-ev.org

Costs of food and lodging in single or double rooms, the conference participation costs as well as transportation to the conference are covered. Kindly preserve the original tickets, otherwise the travelling costs cannot be refounded!

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**We are looking forward to your registration for this conference and to a productive collaboration with your organization!**