



Bundesministerium für  
wirtschaftliche Zusammenarbeit  
und Entwicklung

weltwärts 

# **Guideline for the development volunteers service “weltwärts”<sup>1</sup>**

**Federal Ministry for Economic  
Cooperation and Development  
Bonn, 1 January 2016**

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<sup>1</sup> “weltwärts” = “world-wards”

## **Contents**

- I. Preamble
  - II. Aims
  - III. Framework conditions
  - IV. Education and mentoring
  - V. South-North component, accompanying measures and post-assignment activities
  - VI. Legal and financial arrangements
  - VII. Final provisions
- References

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## I. Preamble

The *weltwärts* programme is a scheme aimed at facilitating and fostering volunteer service in the field of development for young adults aged between 18 and 28 in countries included on the OECD/DAC list of developing countries and territories<sup>2</sup>. Funding for the programme is provided by the Federal Ministry for Economic Cooperation and Development (BMZ). Volunteers complete a period of informal service in the area of development learning and education, which opens up for them the extensive opportunities afforded by “global learning” and gives them the motivation and support to get involved in development issues and in civil society in ways that go beyond their volunteer service.

Germany has a broad range of established civil society executing agencies and sending organisations offering schemes for development-oriented volunteer work. The concept therefore envisages a volunteer service that is implemented through existing organisations, without special legislation, using streamlined procedures.

The *weltwärts* development volunteers service is a joint operation between the BMZ and the civil society sending organisations that are approved by the *weltwärts* programme. The way in which the programme is structured and developed further is the joint responsibility of the BMZ, the civil society associations of the sending organisations and representatives from among the returning volunteers, via the programme steering committee.

Moreover, *weltwärts* volunteer service is carried out on the basis of cooperation with participating partner organisations in the Global South.

Under a three-year pilot phase, running until 2016, volunteers from the *weltwärts* partner countries will complete placements in Germany (South-North component), the aim being to facilitate an exchange which is as equitable as possible (see section V.1).

In addition to funding for actually sending young people on assignments, funding is also to be provided for accompanying measures and post-assignment activities.

During implementation of the *weltwärts* programme, the principle of gender equality shall be actively promoted by those participating in the joint operation.

## II. Aims

A major aim of the *weltwärts* programme is to introduce young people to development issues, encourage their interest and involvement in development and enable them to undertake volunteer service in placements that are suitable for this purpose. The *weltwärts* programme gives young people the chance to take part in volunteer service in the field of development irrespective of their financial standing.

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<sup>2</sup> Also known as the “DAC List of Aid Recipients” or “DAC List”. OECD stands for the “Organisation for Economic Co-operation and Development”, DAC for the “Development Assistance Committee”.

The development volunteers service *weltwärts* makes an effective contribution to development-oriented information and education work in the spirit of “global learning” and towards nurturing a new generation of young people interested in working in the field of development. It enhances intercultural understanding and helps increase awareness and acceptance within society of how development issues impact on our future. In addition to acquiring a knowledge of foreign languages and examining development topics, volunteers also learn about intercultural communication, socio-cultural cooperation and social responsibility, all of which are valuable skills, especially in an increasingly globalised society.

The development volunteers service *weltwärts* is also instrumental in strengthening civil society structures in the partner countries as well as in Germany. The host organisations and their target groups benefit from the support provided by the volunteers and the related exchange with them. The volunteer service also encourages networking among civil society organisations in Germany and in the partner countries.

An integral part of the development volunteer service is analysing the activities carried out before, during and after assignments. This provides volunteers with the inspiration and ideas they need to continue their involvement in development. Cooperation with other development actors is desirable in order to create closer links between volunteer services, development actors in Germany and the initiatives of volunteers who have returned from assignments abroad.

### **III. General framework**

#### **1. Profile of the volunteer service**

Volunteers work full-time in assignments run by the host organisations. These assignments involve activities that are conducive to the public good and enable the volunteers to learn about global development issues. The service as a volunteer is educational, but it is also real work and calls for a high level of commitment and dedication.

Volunteers on the *weltwärts* programme may be assigned to any of the countries on the OECD/DAC list of developing countries and territories. At the same time, volunteers from these countries are hosted in Germany under the South-North component of the programme. Host countries also need to meet all of the relevant security-related criteria for the volunteer service, and the travel advice and warnings against travel issued by the Federal Foreign Office should be followed. Host countries must also be prepared to issue the necessary residence permit for the volunteer service and – if required – a work permit.

Particular consideration should be given to African countries as the German government places a high value on cooperation with these countries in its development policy.

The length of the voluntary service assignments ranges from a minimum of 6 to a maximum of 24 consecutive months. In order to ensure the necessary integration of the volunteers into the structures of the partner organisation, the usual period is 9 to 15 months. Volunteers must be granted reasonable holiday entitlement. This is normally in line with the usual statutory

arrangements in the country concerned, but will be no less than 20 days for an assignment lasting one year. If the duration of the assignment in months is shorter or longer than one year, the holiday entitlement is reduced or increased proportionately.

Induction and training periods in the host country count as part of the assignment period.

The sending organisation, host organisation and the volunteer sign a written agreement containing binding provisions on all aspects that are relevant for the success of the volunteer service and the cooperation between the parties. After their return to Germany, volunteers receive a certificate which is awarded jointly by the sending and the host organisation.

## 2. Volunteer profile

The *weltwärts* programme is aimed at young adults, aged between 18 and 28, who

- are German citizens or non-German citizens who are permanently resident and have the right of residence in Germany;
- either have completed a vocational training course after graduating from school at 15 or 16; or have graduated from secondary school at 18 or 19 having passed the school-leaving examination qualifying them to enter higher education; or can offer other proof of their suitability for volunteer service, and prove that they have relevant experience;
- as a rule, have a good basic knowledge of a language spoken in the host country;
- are open-minded, eager to learn and are team players who are interested in the conditions under which people in the partner countries live, and are prepared to work with dedication in the country to which they are sent;
- are willing to work full-time in order to support projects run by host organisations in the partner countries that are making an important contribution towards development;
- agree to take part in a training and mentoring programme run by the sending organisation; and
- are prepared, upon returning home, to use their experience to make an active contribution to development education work in Germany.

In justifiable individual cases, volunteers aged 17 may also take part in the programme provided that special conditions are in place and that these are complied with (namely a strategy for the protection and safety of minors abroad).

The volunteers participate in the volunteer service under their own responsibility – helped and supported by the sending and host organisations. They are actively involved in ensuring that suitable health care is arranged and take responsibility for complying with safety requirements and conducting themselves appropriately in the host country. They are prepared to provide their sending organisations with regular and adequate feedback regarding their assignments and to take part in surveys upon their return for the purposes of quality management in the *weltwärts* joint operation (e.g. survey of returning volunteers).

The programme is to be open to a broad cross-section of young adults. With this in mind, the actors involved in the *weltwärts* programme shall help to provide young people who display the interest

and personal maturity required for volunteer assignments in the field of development with the opportunity to take part in volunteer service. In an effort to make the programme more socially inclusive and diverse, consideration shall be given to target groups which until now have been poorly represented in volunteer service.

As a basic principle, it is not possible to carry out a second stint as a development volunteer under this programme.

### **3. Profile of the places of assignment and host organisations**

As host organisations, the local partner organisations make a substantial contribution to the success of the volunteer service. They ensure that volunteers are given proper induction, opportunity to carry out their assignments, as well as support from the moment they arrive in the host country. Volunteers are integrated into the respective host organisation.

In order to guarantee comprehensive support as well as induction and instruction in their work, each volunteer is allocated a qualified mentor who is responsible for them and can be easily reached. It should be noted that the mentors are not members of staff working directly with the volunteer.

The host organisations also work together closely with the sending organisations on the basis of clear arrangements and goals as well as a written agreement. They are involved in the selection of volunteers. If difficulties emerge or emergencies arise, the host organisations shall take any necessary steps, together with the sending organisations, without delay.

Each of the selected places of assignment and the assignments themselves offers volunteers the chance to learn about global development issues. In this respect, the places of assignment work with marginalised target groups, take environmental sustainability into account or deal explicitly with other issues of development policy. The sectors in which assignments are carried out are based on the BMZ's priority areas and focal topics of development, provided that the particular assignment and assignment environment are suitable for service by a volunteer<sup>3</sup>.

For the volunteer service to be a success, it is crucial that the views and requirements of the partner are taken into account. In particular, the hosting organisation must have an explicit need for temporary volunteers with a clear timeframe and goals for the work to be done.

Volunteers must not be used to fill paid positions. In particular, there must be a reasonable ratio between the number of volunteer posts at a place of assignment and the number of staff employed by the partner organisation. In order to avoid replacing regular paid jobs and to guarantee an intercultural learning experience for *weltwärts* volunteers, no more than two volunteers should work at the same place of assignment. In terms of the way in which it is structured, the assignment must ensure that the demands it places on volunteers are sufficient but not excessive.

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<sup>3</sup> Suitable topics include poverty reduction, education, promoting democracy, (renewable) energies, food security/rural development, peace, health and population policy, climate-friendly development, human rights, migration, social security, urban development, environmental protection and resource conservation, water, economic development.

#### 4. Profile of the sending organisations

The sending organisations bear overall responsibility for the success of the volunteer service. They act as the point of contact between the volunteers, the host organisations, the local places of assignment and German society. They work closely in partnership with suitable and experienced host organisations in the partner countries, on the basis of clear agreements and goals.

Under the *weltwärts* programme, volunteers can be sent abroad by non-profit legal entities which

- a) have their headquarters in the Federal Republic of Germany;
- b) directly and exclusively serve tax-privileged purposes within the meaning of sections 51 to 68 of the German Fiscal Code;
- c) prepare volunteers for service in the partner countries, send them on assignment and provide them with support;
- d) can prove that they have the technical know-how, staff, organisational capacity and experience abroad that enables them to permanently fulfil their tasks and obligations as set out under this guideline;
- e) have an overall mentoring strategy that complies with the requirements of this guideline and the *weltwärts* Catalogue of quality standards;
- f) have been granted certification by an inspection body authorised for the *weltwärts* volunteers service<sup>4</sup>; and
- g) actively contribute to the *weltwärts* quality management system by virtue of their membership of a quality association.

Sending organisations for the *weltwärts* programme are approved by the BMZ, or by a representative authorised by the BMZ, on the basis of a written application which is submitted together with the necessary supporting documents. Notification of any relevant changes in relation to points a) to g) above must be provided where necessary and may be requested either by the BMZ or the authorised representative.

The tasks of sending organisations are, in particular:

- to select assignments in the host country and provide support for them;
- to find and select applicants, provide them with orientation and prepare them for the assignment;
- to ensure that volunteers have board and lodging as well as insurance, to actively help volunteers make sure that they have adequate health care and to assist them with the organisational preparations in connection with the stay abroad;
- to check and ensure in good time that the necessary residence permit (visa, work permit if required) for the volunteer service has been obtained. The statutory requirements of the host country must be met;

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<sup>4</sup> A reasonable transition period having been given, agencies are to have been certified by the assignment year 2015/2016.

- to ensure that volunteers are given ongoing support;
- to have in place appropriate strategies and structures for the safety and security of volunteers and for crisis situations and to arrange a contact person for the volunteers who is available around the clock; and
- to provide a comprehensive programme of training and mentoring for volunteers (cf. section IV).

On this basis, approved sending organisations may apply for funding for all components of the *weltwärts* programme. However, this does not mean that they are entitled to receive such funding.

Under the funding arrangements, the sending organisations must comply with the agreed reporting duties. The sending organisations and the respective host organisations enter into an agreement regarding the basic principles of financing. If requested by individual actors, they shall disclose full details of their financing and the relevant information will be published in their annual reports. The sending organisations will also take part in statistical surveys or evaluations relating to the volunteer service commissioned either by the BMZ or by a representative authorised by the BMZ.

The sending organisations must document their activities in the form of annual business and financial reports that are open to the public. No funding will be forthcoming for organisations that present dishonest or misleading information.

Once they have been approved, suitable organisations without previous experience of development and international volunteer services can begin with a limited number of volunteers, so as to gain the requisite experience. In such cases, these organisations may be certified by an external inspection body in accordance with section III.4 f) following a reasonable transition period.

#### **IV. Education and mentoring**

The sending organisations are responsible for education and mentoring. This takes the form of educational activities and the exercise of a duty of care by the sending organisations towards volunteers, in accordance with the tasks for organisations as listed under section III.4.

To this end, the sending organisations present a mentoring strategy for the development volunteers service *weltwärts* that has been coordinated with their partner organisations and that focuses on development policy. This strategy is implemented jointly by the sending organisations and the partner organisations. The mentoring strategy covers the preparation of volunteers, support provided during the assignment abroad as well as follow-up activities.

Education and mentoring includes, in particular:

- a) examining aspects relating to content and methodology. These aspects are geared towards global learning and promoting involvement in development issues among volunteers once they have returned from their volunteer service;
- b) specifically addressing development issues and requirements in the educational measures;

- c) introducing volunteers to the actual living and working conditions in the host country, as well as to the respective foreign language (if necessary through language courses offered both before and during the assignment);
- d) providing information regarding the health care and health protection that are required, as well as on the general security situation in the host country and on the contingency plans in place;
- e) discussing the general requirements and the volunteers' own role in the volunteer service with the aim of reaching a clear understanding about the assignment and the conditions in the assignment location, and complying with general codes of conduct (including engaging in political activities);
- f) evaluating, processing, and reflecting on experiences gained during the volunteer service;
- g) actively helping returning volunteers to pass on what they have learned and to engage in development cooperation after their return; and
- h) promoting networking among current and former volunteers as well as between volunteers and development organisations and initiatives.

The education and mentoring programme should give appropriate attention to each of the priority fields of learning listed under a) to h).

In total, the educational measures add up to at least 25 days of compulsory seminars. The orientation and preparation phase should account for at least 12 days, plus 5 days for the mid-term seminar and 5 days for the seminar for returnees. The remaining 3 days can be used flexibly as needed, including for attending seminars or courses in development or other specialist areas over a period of up to six months after the volunteers return to Germany. Of the 12 seminar days for orientation and preparation, at least 7 seminar days must take place in Germany prior to the volunteers' departure. Language courses may not be counted as compulsory seminar days.

The sending organisations shall ensure that the quality of the seminars remains at a consistently high standard by employing teaching staff and subject specialists. The volunteers play an active role in structuring the content of the seminars.

## **V. South-North component, accompanying measures and post-assignment activities**

### **1. Pilot project South-North component**

Within the context of a measure designed to promote exchange on an equal footing between the Federal Republic of Germany and the partner countries, the South-North component – starting as a three-year pilot phase (2013-2016) – will enable motivated candidates from the partner countries to undertake development assignments in Germany. Just like the volunteers who are sent to the partner countries, these candidates will be deployed in similar areas that serve the public interest, and will gain a better understanding of what life in the country is really like. The seminars accompanying the assignment will help the volunteers to reflect critically on their experiences and to relate them to life in their own country.

In addition, exchanges with international volunteers will help to create interest in and raise awareness of development issues among target groups in Germany that have not been addressed thus far. Where appropriate, volunteers will get involved in development education work and help facilitate interaction on an equal footing between partners from both the Global South and the Global North in our One World regarding ideas, approaches and development cooperation in practice.

During the three-year pilot phase, which is to be carried out in cooperation with Germany’s Federal Voluntary Service, the current version of the strategy for the “Pilot project South-North component of the *weltwärts* programme” will serve as the framework for the realisation of the South-North component. The strategy essentially applies the provisions of the present guideline to the specific conditions for hosting international volunteers. Under the South-North component, the German host organisations bear overall responsibility for the implementation of the volunteer service.

## **2. Accompanying measures**

The primary purpose of the accompanying measures is to enhance not only the quality of the *weltwärts* programme but also its intended impact in terms of development policy, and overall to help strengthen the programme’s profile. The focus of the accompanying measures is on the following areas:

- improving the quality of the programme;
- supporting the integration of groups which in the past have only participated in volunteer assignments on a very limited scale (e.g. vocational school graduates, people with disabilities);
- training those persons in the partner organisations who are responsible for guiding and mentoring the volunteers;
- strengthening cooperation and networking among the partner organisations abroad;
- strengthening cooperation and networking among participating *weltwärts* actors in Germany; and
- strengthening the *weltwärts* structures in the host countries (including the instrument of country contact persons, which is initially being conducted on a pilot basis until 2015).

Provided that they are domestic non-profit legal entities, all of the approved sending organisations and their unions, consortia and networks (e.g. associations), as well as associations of volunteers who have returned from abroad are entitled to apply for funding.

Detailed funding information can be found in the “*Konzept für die Förderung von Begleitmaßnahmen im Rahmen des weltwärts-Programms*” (Strategy for the promotion of accompanying measures under the *weltwärts* programme).

### **3. Post-assignment activities**

Encouraging and supporting the work of returning volunteers is an integral component of the *weltwärts* programme as a whole. In order to enable subsequent activities to be carried out by and for the benefit of volunteers who have returned from the *weltwärts* programme, funding can be provided for post-assignment work measures.

Post-assignment work is the work carried out by and with *weltwärts* volunteers towards the end of the structured and formal framework of the *weltwärts* programme. This work is carried out based on the own initiative of the returning volunteers and on the learning process initiated by the experiences gained from the *weltwärts* programme. Post-assignment work is geared towards involving volunteers in civil society and, in particular, in development work. Furthermore, it offers former volunteers a broadened field of learning and activity following the assignment.

The aim of post-assignment activities is to further strengthen the potential of the volunteers to act as multipliers and to capitalise on this potential through targeted measures of assistance and support. In particular, the work performed by volunteers returning from their assignments should make an effective contribution to development work in Germany.

A major component of development work in Germany is development education work. This covers all global learning measures which help people to examine development issues, encourage them to become involved in such activities themselves, and contribute to raising awareness and creating acceptance in Germany of development issues.

Applications for financial support for post-assignment measures may be made by all approved actors in accordance with the “*Konzept weltwärts - und danach? Die Rückkehrarbeit der weltwärts-Freiwilligen nach ihrem Freiwilligendienst*” (*weltwärts strategy – what next? Post-assignment work by weltwärts volunteers returning from volunteer service*).

## **VI. Legal and financial arrangements**

### **1. Funding**

For the implementation of the *weltwärts* programme, the funding legislation stipulations and administratively agreed regulations that are currently in force shall be binding. Following the procedure for obtaining funding is the responsibility of the sending organisations.

Under the principle of shared financing, a maximum of 75% of the costs incurred by sending organisations for assignments are eligible for funding. The funding received is currently limited to a maximum of 620 euros per volunteer per month, plus health care costs.

Financial assistance is given to meet additional costs for health care (international health insurance, specific and necessary vaccinations, preventive treatment and advice, insofar as these items are not covered by other sources) over and above the maximum funding amount mentioned above.

Funding granted for assignment-related expenses cannot be used to pay for health care costs nor vice versa.

In addition to directly attributable costs, any costs for *weltwärts*-related support provided to partner organisations at local level and any reasonable administration costs incurred by the sending organisation are eligible for funding.

In justifiable cases, a reasonable level of in-kind contributions made by the partner organisations for board and lodging may be taken into account under the share of funds to be provided by the sending organisation itself.

Additional costs are borne by the sending organisation from its own financial resources.

In justifiable cases and upon request by the sending organisation, additional costs of essentially no more than 600 euros for each month of volunteer service may be covered, provided the costs are used to ensure social inclusion (especially of volunteers with disabilities). This is in addition to the regular funding provided for assignments in accordance with section VI.1. Only additional requirements arising in connection with the volunteer service are eligible for funding. If the recipient of the funding is unable to provide any more of its own funds in order to cover this additional requirement, the amount of funds to be contributed by the sending organisation itself can be limited to a total of 210 euros per volunteer month.<sup>5</sup>

The sending organisation must provide at least 25% from its own funds. This own share in a sending organisation’s total costs that are eligible for funding may be financed by third-party funds provided that the funds in question are not federal funds. Third-party funds must be identified accordingly in the funding application.

Volunteer assignments which already receive funding under other volunteer services are not eligible to receive financial support from the BMZ. Upon request, sending organisations shall provide full disclosure of any funding they receive.

As a basic principle, funding for accompanying measures and post-assignment activities is restricted to 75% of the total costs that are eligible for funding. Only in justifiable exceptional cases, and where there is a particular interest on the part of the federal government, may the share of financial support provided from federal funds be increased with the consent of the BMZ.

Details on the funding provided and how this is invoiced can be found in the current version of the “*Leitfaden zur Mittelverwendung und Mittelabrechnung für das weltwärts-Programm*” (Guideline for using and invoicing funds from the *weltwärts* programme).

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<sup>5</sup> Entitlements to cash benefits, services or benefits in kind for social protection and inclusion regularly received by the volunteer in Germany in accordance with Books IX, XI and XII of the Social Code may not be substituted for the duration of the assignment using funds from the *weltwärts* programme.

## **2. Funding for the South-North component**

Contrary to section VI.1, the maximum level of funding available for hosting volunteers from the partner countries in Germany is 880 euros per month of volunteer service. This sum comprises funding for the following items: a) education and mentoring (up to 180 euros), b) Carrying out (up to 500 euros), and c) health promotion, including social security (up to 200 euros).

## **3. Benefits and insurance cover for volunteers in the North-South programme**

The volunteers will receive adequate pocket money, as a rule 100 euros a month, and travel expenses (to cover international travel, travel to seminars and, if necessary, assignment-related travel costs in the host country) from the sending organisation. The sending organisation also pays for the volunteer's board and lodging.

The sending organisations are free to decide whether to cover the costs of any visa that is required or the travel costs to selection seminars/workshops.

The sending organisations do not charge any fees for placing volunteers or for processing applications.

The sending organisations are obliged to insure volunteers for the full term of their assignment abroad. The insurance cover shall comprise, as a minimum, international health insurance, accident insurance including invalidity and death (insured amount of 200,000 euros with a multiplying factor of 225%), third-party liability and repatriation insurance.

The volunteers are themselves responsible for keeping up their health and long-term care insurance at home in Germany during their stay abroad. The sending organisations provide the volunteers with information regarding their insurance situation up until the point at which a contract is concluded and assist volunteers with arranging appropriate cover in Germany in good time.

## **4. Volunteer contributions**

Any relevant activities which will help volunteers prepare for their assignment abroad not only make sense from an educational perspective but are also strongly encouraged. For instance, once the volunteers have been selected for the programme, they will be expected to begin helping the sending organisations – starting in the preparatory phase – with work that needs to be carried out for the volunteer programme or the partner organisation. Examples of ways in which this can be done include assisting at information events held in schools, at Christmas markets or via fundraising groups set up by volunteers.

It is expressly stated that fundraising must not be made a precondition for participation in the volunteer service. The share of donations collected must account for no more than 25% of the costs

eligible for funding per measure<sup>6</sup>. The selection of volunteers and their participation in such programmes is based solely on the personal qualities and interests of the young people and may not be made dependent on the level of donations raised. This must be explained accordingly and clearly communicated to volunteers by the sending organisations.

The sending organisations shall give special consideration to and encourage suitable applications from young people from a low-income or migrant background, as well as from candidates with a disability.

## 5. Administrative procedures

The administrative and financial arrangements for the programme are handled by the *weltwärts* Coordination Unit at ENGAGEMENT GLOBAL gGmbH. To this end, individual sending organisations or their networks, or associations of returning volunteers, submit an application for volunteers to be sent, or for funding to be provided for accompanying measures or post-assignment activities by the deadlines published by ENGAGEMENT GLOBAL gGmbH. Based on the statutory funding regulations as set out in sections 23 and 44 of the German Federal Budget Code, in the related administrative regulations as well as in the annexes (for example “*Allgemeine Nebenbestimmungen für Zuwendungen zur Projektförderung [ANBest-P]*” (General Auxiliary Conditions for Grants for the Promotion of Projects)), ENGAGEMENT GLOBAL gGmbH and the sending organisations enter into private-law contracts relating to the assignments or accompanying measures and post-assignment activities for which they have submitted an application. ENGAGEMENT GLOBAL gGmbH must be notified immediately of any changes relating to the content or financial arrangements of the project (cf. also No. 5 ANBest-P). Notification must also be provided immediately in the event of volunteers dropping out, cancelling, switching assignments or extending their volunteer service during the term of the project.

Sending organisations that do not meet the standards and criteria laid down in this guideline are excluded from any financial support. Any breaches of this guideline, non-compliance with the terms of funding as per the contractual agreement between ENGAGEMENT GLOBAL gGmbH and the funding recipient, as well as breaches of the procedures set out in the “*Leitfaden zur Mittelverwendung und Mittelabrechnung für das weltwärts-Programm*” (Guideline for using and invoicing funds from the *weltwärts* programme) may result in funding being reclaimed or withdrawn and also in withdrawal of the sending organisation’s approved status.

Cooperation between the individual sending organisations and the creation of consortia is welcomed. Such arrangements must be fully disclosed in both the application process and in reporting. In the event of cooperation between approved and non-approved sending organisations for carrying out parts of the required tasks, it is always the approved *weltwärts* sending organisations that have overall responsibility for ensuring that the volunteer service is carried out in accordance with this guideline.

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<sup>6</sup> Donations which exceed the share of prescribed own funds may reduce the level of financial support provided (cf. No. 2 of the “*Allgemeine Nebenbestimmungen für Zuwendungen zur Projektförderung [ANBest-P]*” (General Auxiliary Conditions for Grants for the Promotion of Projects)).

## **VII. Final provisions**

This updated "Guideline for the development volunteers service 'weltwärts'" entered into force on 1 January 2016 and replaces the previous "Guideline for the development volunteers service 'weltwärts'" published on 1 January 2014.

Auf Weiterleitungsverträge, die vor Inkrafttreten dieser Version der Förderleitlinie abgeschlossen wurden, sind die Regelungen bei Abschluss der Verträge gültigen Version der Förderleitlinie zur Umsetzung des entwicklungspolitischen Freiwilligendienstes weltwärts weiterhin anzuwenden, sofern diese für den Zuwendungsempfänger gegenüber dieser Förderleitlinie weitergehende Rechte beinhaltet

Where forwarding agreements have been concluded prior to this version of the "Guideline for the development volunteers service 'weltwärts'" entering into force, the provisions of the version of the guideline valid at the time of conclusion of the agreement shall remain applicable to said agreement if the rights afforded to the recipient of the funding under the earlier version of the guideline are more extensive than under this guideline.

## References (not part of the guideline)

The following documents and strategies relating to the *weltwärts* programme are referred to in the guideline:

1. OECD/DAC list of developing countries and territories
2. Leitfaden zur Mittelverwendung und Mittelabrechnung für das weltwärts-Programm (Guideline for using and invoicing funds from the *weltwärts* programme)
3. Qualitätsanforderungskatalog im weltwärts-Programm (*weltwärts* Catalogue of quality standards)
4. Konzept für die Förderung von Begleitmaßnahmen im Rahmen des weltwärts-Programms (Strategy for the promotion of support measures under the *weltwärts* programme)
5. Konzept weltwärts - und danach? Die Rückkehrarbeit der weltwärts-Freiwilligen nach ihrem Freiwilligendienst (*weltwärts* strategy – what next? Post-assignment work by *weltwärts* volunteers returning from volunteer service)
6. Strategy for the pilot project South-North component

The current versions of these documents are available from ENGAGEMENT GLOBAL gGmbH or via the website [www.weltwaerts.de](http://www.weltwaerts.de).